

**PANCHAYAT ELECTION,2018**



**GOVT. OF ASSAM**

**OFFICE OF THE DEPUTY COMMISSIONER:.....BONGAIGAON**

**SHORT QUOTATION**

In view of ensuing Panchayat Election,2018, a short quotation is hereby invited from the intending registered firms/suppliers affixing Non-Judicial stamps of Rs. 8.25 (Rupees eight and twenty five paise) only for supply of A-4 Size Paper/Legal Size paper as well as Printer Cartridge from the Quotationers as per specification given below with reputed company product.

SI	Name of items	Rate per factory sealed packet
1	A-4 Size paper (75 GSM, J K )	
2	Legal Size Paper (75 GSM, J. K.)	
3	A-3 Size Paper (70 GSM)	
4	Printer Cartridge Model No- HP 88A	
5	Printer Cartridge Model No- Prodat 88A	

The rates quoted against each items should be written distinctly both in figure & words and inclusive of all Taxes. The sealed quotations can be dropped in the tender box placed in the office of the Deputy Commissioner, Bongaigaon from 9/11/2018 and shall be received till 3 P.M. on **12/11/2018**. The sealed quotation box will be opened on the same day **at 4:00 P.M.** in presence of Quotationers or his/her authorized representatives.

**THE DETAILS OF TERMS AND CONDITIONS**

1. Quotation shall furnish the GST Registration certificate
2. The rate should be written in ink or typed properly and in case of any correction should contain proper initial.
3. The rate should be quoted inclusive of all taxes (GST, CGST, SGST).
4. The undersigned reserves the rights to reject any or all the quotations in respect of the rates being quoted highest or lowest by the intending quotationers without assigning any reason thereof. The decision of the undersigned in the quotation is final.


  
Deputy Commissioner,  
Bongaigaon

Memo No.BNZ/Quotation/48/18/24

Dated 09/11/2018

Copy to:

- 1) DIO, NIC, Bongaigaon for uploading in the website.
- 2) The DIPRO, Bongaigaon for information and necessary action for publicity.
- 3) Notice Board.
- 4) Registered Quotationer \_\_\_\_\_  
Bongaigaon.

  
Deputy Commissioner,  
Bongaigaon