

State to which the applicant belongs

FRESH APPLICATION FORM

FOR POST-MATRIC SCHOLARSHIP TO THE STUDENTS OF SCHEDULED TRIBES, OTHER BACKWARD CLASSES, MORE OTHER BACKWARD CLASSES, TO OTHER BACKWARD CLASSES STUDENTS OF ASSAM PURSUING POST-MATRIC COURSES DURING 200 -200

LATE, INCOMPLETE OR DEFECTIVE APPLICATION WILL BE IMMEDIATELY REJECTED

SUMMARY

1. Name of the candidate
(In block capital letters. Woman candidate should indicate whether Miss or Mrs.)
2. Name of the Institution
Where the student studying 200 -200
3. Class Roll No.....
4. Course of study undertaken
5. Result of the last University/Board/Annual Examination
 - (a) Name of the Examination passed
 - (b) Name of the Institution from which appeared and passed
 - (c) Year of Passing Division or Class obtained
 - (d) Total marks obtained Percentage of marks obtained
6. Community Sub-caste Religion
7.
 - (a) Name of father Shri/Late
 - (b) Name of Mother (if father is not alive) Smt./Late
 - (c) Name of guardian if both parents are not alive
 - (d) Occupation
 - (e) Whether employed in Government or Private service
 - (f) If retired from Service furnish exact date of retirement

✓ (Attested copy of Pension Certificate is to be enclosed)
8. Total annual income of parents/guardian/husband and self, if any from all sources ending 31st March
..... Rs. (in words)

N.B. : So long father or husband (in case of married unemployed Woman) is alive only the income of the father/husband (as the case may be) from all sources should be furnished in page 5 Annexure II and in the form of income declaration (A) Annexure III page 6, including Schedule income is to be declare on this basis. In cases where father has died the income of the mother and when both parents (or husband in the case of married but unemployed girl student) have died the income of the guardian who is supporting the student in his/her studies should be furnished.

**FRESH APPLICATION FORM
FOR GOVERNMENT OF INDIA/ASSAM POST-MATRIC SCHOLARSHIP**

N.B. : This application should be submitted to the Project Director, I.T.D.P. (Local) Through the Head of the Institution.

Applicant must affix a passport size photograph with his/her signature thereon

PART (A)

(TO BE FILLED IN BY THE APPLICANT IN NEAT AND CLEAN HAND WRITING)

1. Name of the applicant in full
(in block capital letter, Woman candidate should indicate Miss or Mrs.)
2. Date of birth in Christian era and to be supported by
(attested copy of matric or equivalent examination certificate)
3. Father's/Husband's name in full
(in case of married woman students husband's particulars are invariably required)
(i) Occupation Department Designation
4. (a) Permanent address of Father/Husband (State where Village/Town
Permanently settled
P.O.
Mouza
Dist State
Municipality Ward No.
(b) Present Address in full P.O. Village/Town
..... Mouza District State
5. Applicant's occupation, if any
6. Who supports you in your study, i.e., Father/Mother/Guardian/Husband
(i) Name Occupation
(ii) Full address
7. Name of children receiving Post Matric/Post Education during 200 -200

Serial No.	Name of the Student	Class in which reading	Name of the institution where	Whether in receipt of Scholarship, if so give prosecuting studies Particulars allotted Number and whether fresh or renewal
1	2	3	4	5

8. Whether the candidate applied previously and already in receipt of scholarship under scheme during 200 -200 Please furnish particulars with allotted number
9. Class in which the application was studying during 200 -200

(ii) If the applicant passed the last University/Board/Annual examination earlier than
Particulars of how he/she occupied himself/herself after Passing that examination should be given here

(a) Activities during the gap period

.....
(A prescribed declaration form, which is available with the head of the institution is to be filled up and signed by both student and Parent/guardian and also to be countersigned by the head of the Institution where the students is prosecuting his studies to be furnished without which the application will be rejected)

(b) Whether the student was studying in any institution
after passing the last annual/final examination
and if so, name of the institution

(c) If study was discontinued, state
reasons of the discontinuance

(d) Were you awarded scholarship for the
course of which you could not complete ?

10. Particulars of examinations taken commencing with the Matriculation or equivalent examination please furnish attested copies of certificates and mark sheets. Attested copy of matric or equivalent examination certificate should invariably be attached without which the application will be rejected.

Examination taken	Date which examination taken	Year in which examination passed	Whether University Board or Class Examination	Percentage of marks secured in the Examination	Class or division obtained in the Examination	Name of the Institution from which passed
(1)	(2)	(3)	(4)	(5)	(6)	(7)

1. H.S.L.C.
Certificate

Higher
Secondary

3. Pre-University

4. B.A./B.Sc./
B.Com.

5. Indian School
Certificate

6. 1st M.B.B.S./
Engg. I/II

7. M.B.B.S./

8. M.A./M.Sc./
M.Com. Prev.

9. M.A./M.Sc./
M.Com. etc.

10. BT./LLB.
Prel. Imt.

11. Any other
Post-Matric
Course with
name

12. Subjects taken in the examination passed in Matriculation or equivalent examination.

13. Particulars of the last annual examination taken by the students.

(i) Whether regular pass or compartmental or supplementary or provisionally promoted

(ii) Date of Passing or failing

(iii) Did he/she pass in one sitting.

- (iv) Whether promoted to the next higher class or detained.
- (v) If candidate did not pass whether placed in compartmental or supplementary.
- (vi) Roll No. of candidate at University/Board Examination.
- (vii) University Registration No. and Year of Registration

13. Whether the candidate was in receipt of scholarship under this scheme or any other scheme in the preceding Year Yes or No.

If yes, please indicate.

- (i) Name of the scholarship scheme
- (ii) Course of study for which the scholarship was awarded
- (iii) Year and class of the scholarship enjoyed last
- (iv) Name of the institution in which the scholarship was awarded
- (v) Sanctioning No. and date
- Alotted No. Value of scholarships

14. Course of study for which the scholarship is now desired

- (i) Whether full time or part time course.
- (ii) Whether day time or evening time or morning time.
- (iii) Class in which studying this year.
- (iv) Subjects taken at (iii) above

15. Whether residing in the hostel of the Institution or in an approved hostel Yes or No.

If yes, give its name

- (i) Address
- (ii) Exact date of joining (Certificate from Hostel Superintendent is to be attached)

16. Documents to be attached :

- (i) Part "B" of application form duly completed and signed by the Head of the Institution
- (ii) Caste and Citizenship Certificate (Annexure-I)
- (iii) Income Certificate (Annexure-II)
- (iv) Income declaration (Annexure-III)

I/We hereby declare that I/We have read the regulation of the scheme and agree to abide by the terms and conditions of the award. I/We certify that the statements made in the application are correct and if any of them is found to be false or incorrect by the authority whose decision will be final and binding on me/us. I/We undertake to refund to the said authority on demand and entire amount of scholarship received by me/us or overpaid to me/us failing which the said authority may recover the amount from me/us through whatever means it deems proper.

N.B. : If father/husband (in case of married unemployed woman) is alive, signature of only father/husband (as the case may be) is acceptable.

- Signature of the applicant
- (ii) (a) Signature/Left/Right hand thumb impression of the parents/guardian.
 - (b) Full name in capital letters
 - (c) Relationship to student.

Place

Date

**ANNEXURE I
CASTE AND CITIZENSHIP CERTIFICATE**

Note : (i) This certificate is to be signed by the **DEPUTY COMMISSIONER OF THE DISTRICT OR SUBDIVISIONAL OFFICER (CIVIL) OF THE SUB-DIVISION** (Where the parents/Guardian of the candidate is permanently residing) or Commissioner for Schedule Caste/Tribes.

(ii) This is a very important document as the scholarship is awarded mainly on the basis of this certificate. The issuing authority is therefore, advised to issue this certificate with due caution.

(iii) The particulars must be filled in by the issuing authority in his own handwriting I certify that to the best of my knowledges Shri/Kumari/Shrimati (Name of the student)

son/daughter/wife of Shri (name of father/husband).....

..... Permanent resident of village

P.O..... Mouza P.S.....

District State is a citizen of India

Shri/Kumari/Shrimati (name of the student) belongs to

the Caste/Tribe Sub-Caste/Sub-Tribe and his/her

religion is

Place * Signature of the issuing authority

Date Full name in capital letters

** Seal Designation

Address in full

* Stamped Signature will not be accepted.

** Certificate not bearing the seal of issuing authority will not be accepted.

**ANNEXURE II
INCOME CERTIFICATE**

A Certificate to be submitted from :

- (1) SDC/BDQ/Mouzadar in case of guardian is cultivator.
- (2) Employer in case of Govt./Qusai govt. employees.
- (3) Income tax officer in case of Businessmen.
- (4) Proprietor if the guardian is employed in Private farm.

Certified to the best of my knowledge that Shri/Shrimati
 father/mother/guardian/husband of Shri/Shrimati
 (name of the students) in a permanent resident of Village
 P.O. District
 State Assam, His/her
 Profession is and his/her total
 annual income from all sources (including student's own earning, if any) in the preceding year ending
 31st March was Rs. (Rupees) only.

** Signature of the Income Tax Officer
 S.D.O. B.D.O./Mouzadar/
 Employer/Proprietor

SEAL Full name
 Designation
 Full Address
 Countersigned by
 Signature of D.C./S.D.O.
 Full name
 Designation
 Place Seal
 Date

** Stamped signature will not be accepted

ANNEXURE III
FORM OF DECLARATION OF INCOME (FORM-A)
(TO BE GIVEN BY PARENTS GUARDIAN WHEN PARENTS ARE ALIVE,
PARENTS DECLARATION IS REQUIRED FOR MARRIED
FEMALE CANDIDATE HUSBAND'S DECLARATION IS REQUIRED)

Whereas my son/daughter/dependent/Shri/Shrimati (in case of married female candidate)
 Miss student of

College had applied for grant of a scholarship

I Shri son of Shri

Address Village

P.O. District

State declare that my total annual income from all sources in

the preceding year ending 31st March was Rupees

as per details furnished below. I also affirm that particulars of property held by me are (as per details
 furnished in the Schedule hereunder) and that I have correctly indicate the amount of various taxes,
 cases and land revenues paid by me. I make myself personally responsible for the accuracy of the facts
 and figures furnished.

I further undertake that in the event of the particulars given in this declaration being found to be false,
 I shall refund to the President of India the whole amount of the Scholarship paid to me (name of the
 student) and the Government's decision or whether the
 declaration of particulars is taken shall be final and binding on me.

I further declare that I am a permanent resident of the State of and
 belonging to (Sub-caste) carrying my profession's as

Place :

Date :

Signature
 Relationship to the Student

SCHEDULE

PARTICULARS TO BE FURNISHED BY ALL CANDIDATES, IRRESPECTIVE OF ANY CASTE AND COMMUNITY WITHOUT WHICH THE APPLICATION WILL BE REJECTED OUTRIGHT

I. EXTENT OF LAND HELD

(as owner or tenant)

- (i) Areas
- (ii) Village
- (iii) Survey No./Patta No.
- (iv) Land revenue assessment
- (v) Under Mouza

Mouza

II. PROPERTY HELD

(Houses, Shops, House-sites, etc.)

- (i) House No.
- (ii) Street
- (iii) Village/Town/City
- (iv) Area of site
- (v) Rent derived, if any
- (vi) House-tax paid
- (vii) Address of shop
- (viii) Nature of Business
- (ix) Sales-tax/income-taxes paid
- (x) Licence No.

III. SALARIES DRAWN

- (i) Name of the Employer
- (ii) Office/Unit in which he/she (is) working with designation
- (iii) Full-address with designation

Monthly emoluments (including all deduction)

- (a) Basic Pay Rs.
- (b) Allowances Rs.
- (c) House Rent Rs.
- (d) Other Requisites Rs.

Total Rs.

Signature of the Employer

with SEAL

OTHER

- (i) Income from subsidiary industries, Part-time occupation
- (ii) Amount drawn as wages
- (iii) Any other income

N.B. : Father/Husband (in case of married)
unemployed woman if alive signature
of Father/Husband (as the case may
be is acceptable).

Signature of left/right thumb impression
of parent/guardian/husband as the case
may be.

Place Name

Date Address

PART B

**TO BE FILLED IN BY THE HEAD OF THE INSTITUTION WHERE THE
APPLICANT IS STUDYING**

- (i) The statement made by the applicant
in part (A) are correct to the best of
my knowledge, Caste Certificate has been checked.....
- (ii) Character, conduct and attendance of
the applicant (general review)
- (iii) Whether regular pass or supplementary
or Provisionally promoted
- (iv) If provisionally promoted the name of
the back subject to be cleared
- (v) Whether you recommend the applicant
for the award of scholarship
- (vi) Duration of the course which the applicant (a) Years (b) Months
is studying in your Institution
- (vii) Whether Degree/Diploma Certificate/
Trade Professional course
- (viii) Authority issuing the above Degree etc.
- (ix) Date of commencement of the current
Academic Session of the course
- (x) Exact date on which the applicant joined
that course/class this year
- (xi) Likely date, month and years on which
the annual examination in the current
session will be over (including practical
subjects)
- (xii) (a) Is the applicant exempted from
payment of tuition fees ? Yes or No
- (b) If yes, please indicate whether examination
is for full / half tuition fees

- (xiii) If the applicant is residing in an approved hostel, please indicate if her/ she is entitled to free board/free lodging
- (xiv) Exact date of admission in the hostel
- (xv) The name of the nearest branch of State Bank of India in respect of outside the State and the name of the Bank and Account No. in respect of inside the State, through which the payment of scholarship is desired should be stated here
- (xvi) The designation and full address of the head of the Institution to whom the scholarship amount in respect of this student may be sent
- (xvii) The Student is required to pay the following fee during 200 -200 which are not reimbursed by State Government or from any other sources.

N.B. : The Head of the Institution is to see that no other fee charged excepting the fee as listed below :

- (a) Enrolment or Registration fee
- (b) (i) Tuition fee
- (ii) Science or Laboratory fee (If any) non Refundable portion
- (c) Game fee
- (d) Union fee
- (e) Library fee
- (f) Common Room fee
- (g) Magazine fee
- (h) Medical examination fee charged by the institution
- (i) Examination fee
- (ii) Charged by the Institution/University
- Total fees payable during 200 -200

Course Amount payable for the year		Course Amount for the year	
Rs.	P.	Rs.	P.

Signature of the head of the Institute
with seal

For use of the office of the
Project Director, I.T.D.P.
Assam
Amount passed for payment Rs.
Checked by

Maintenance from
to
Rs.

Certified that this Institution is affiliated to the
University/Board and is recognised by the Government of India/State Government of
..... in the year of
The applicant is studying course in the Institution and the minimum
qualification required for admission to the course is passed in the Examination

I undertake that the scholarship amount in respect of the applicant if any when placed at my disposal will be disbursed by me for the specific purpose for which it is given and the accounts will be regularly reported to the authority which awarded the scholarship. In case the applicant leaves the institution or otherwise discontinues the studies or accepts any other regular scholarship/stipends the fact will be immediately reported to the said authority and payment of scholarship to the applicant will also be discontinued. The undisbursed amount lying with the Institution on account of maintenance charges, fees, etc. will also be refunded in the Government account.

* Signature of the Head of the institution
AND SEAL.

Name in capital letters

Designation

Address

No.....

Place

Date

ESSENTIAL POINTS

- (1) Whether Caste Certificate has been furnished.
- (2) Whether Income Certificate has been furnished.
- (3) Whether gap-period Certificate (where required) has been attached.
- (4) Whether marksheet has been attached.
- (5) Whether Hostel Certificate has been attached, Verified and forwarded.

Signature of the Principal