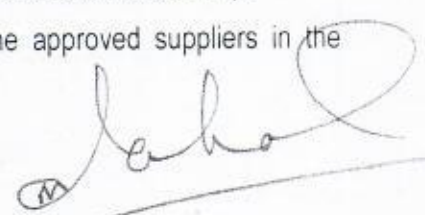


GOVT. OF ASSAM.  
OFFICE OF THE SUB-DIVISIONAL OFFICER(C):::NORTH SALMARA,  
ABHAYAPURI.

SHORT TENDER NOTICE

Quotations of rates in sealed cover affixing Court fee stamp of Rs.8.25 (Rupees Eight and Paise Twenty Five) only are invited from intending Suppliers/Firms from North Salmara Sub-Division for supply of Stationary Articles in connection with upcoming Lok – Sabha Election, 2019 . The quotation will be received by the undersigned from 05/03/2019 to 10/03/2019 upto 03:00 P.M. and will be opened in the same day at 03:30 P.M. in presence of the quotationers or their authorized persons. The rates of the items should be inclusive of transportation cost and all taxes. Also such Suppliers/Firms should fulfill the following terms and conditions:

1. The tenderer shall have to deposit a sum of Rs. **15,000.00** ( Rupees fifteen thousand ) only in the form of Bank Draft / Call Deposit from any Nationalized Bank pledged in favour of **The S.D.O. ( Civil ) North Salmara** as **security deposit**, which shall be refundable on satisfactory completion of the assigned job. If the job is not executed satisfactorily as per the specifications and within the stipulated period, the District Election Officer reserves the right of rejection the supplied materials and no compensation will be paid for such rejection and the Security Deposit will also Stand forfeited.
2. The registration certificate of Printing & Stationary Department, Govt. of Assam, Guwahati should be submitted.
3. Attested copies of records/documents relating to registration of PAN, up-to-date income tax clearance certificate, Trade License and GSTIN etc. should be furnished. Quotation submitted without attested copies of the certificate will be rejected.
4. Records/documents in support of experience of Election related supply of stationary items (if any) to be submitted. Firms with such experience will be given preference.
5. The undersigned is not bound to accept the lowest rate and also reserves the right to cancel any or all of the quotations without assigning any reason thereof.
6. Rate once accepted will be treated as final and no alternation or modification will be entertained for any reason whatsoever and it will remain valid until next quotation is called for.
7. The undersigned is not responsible for release of fund beyond his control and authority.
8. Articles not mentioned in the above list will be supplied by the approved suppliers in the prevailing market price.
9. Best Quality article of reputed company are to be supplied.

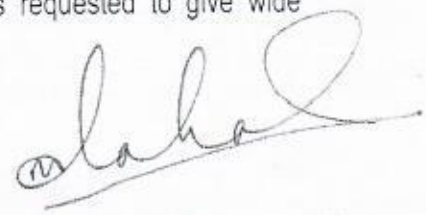
  
District Election Officer,  
North Salmara, Abhayapuri

Dated, Abhayapuri the 5<sup>th</sup> March, 2019

Memo. No. NSEL. 5/2016/ 88 - A

Copy to:-

1. The C. E.O. Assam Dispur for his kind information.
2. The D. I. O. NIC. Bongaigaon, for information. He is requested to upload copy of Tender Notice at the District Web Side immediately.
3. The SDI & PRO, North Salmara, Abhayapuri, for information. He is requested to give wide publicity of the Tender Notice through Print and electronic media.
4. All Local Firms, for information & necessary action.
5. Office Notice Boards.

  
District Election Officer  
North Salmara, Abhayapuri

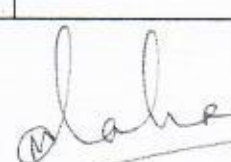


## ANNEXURE-A

Sl No	Name of Items	Quantity	Rate including GST
1	A	A	
1	A4 Size Paper ( 75 GSM)	Per Pkt.	
2	Alpin Best Quality	Per Pkt.	
3	Auto Clip File Best Quality	Each No.	
4	Ball Pen Blue/Red Best Quality	Each No.	
5	Binding Register rolling (Best quality)	Per Number	
6	Blade	Per Pkt.	
7	Calculator above 10 digit (Best Quality)	Each No.	
8	Candle Medium Size	Each No.	
9	Candle Big Size	Each No.	
10	Carbon Paper	Per Pkt.	
11	Cartridge 925 (Canon)	Each No.	
12	Cartidge HP Leserjet 88A	Each No.	
13	Cello Tape	Each No.	
14	Clip Board	Each No.	
15	Paper Legal Size Image (A3) ( 75 GSM)	Per Ream	
16	Correction(Whitner) Pen Luxor	Each No.	
17	Cotton Tape/Ribbon	Per Ball	
18	Cotton Thread Ball	Per Ball	
19	Cup or palastic Container or Empty Cigg.Tin	Per No.	
20	Cup-plate Bone China	Per set	
21	Cup plate	Per Set	
22	Cutter/Plier	Each No.	
23	Dak Pad Best quality	Each No.	
24	Dettol hand wash	Each No.	
25	Dettol Liquid 100ml	Each No.	
26	DFC Papper	Each Sheet	
27	Distinguishing Mark	Each No.	
28	Drawing Pin Best quality	Per Pkt.	
29	Drinking Water Glass (Best Quality)	Per set	
30	DVD Best quality	Each No.	
31	Emergency Light	Each No.	
32	Eraser	Each No.	
33	Extension Board	Each No.	
34	External Hardisk 1 Tb (Mentioning Brand Name)	Each No.	
35	FC Paper	Per Ream	
36	Fevi Quick / Super Glue	Each No.	
37	File Board & Cover Best quality (Non Printed)	Per Pair	
38	File Board & Cover Best quality (Printed)	Per Pair	
39	Gum Liquid 100 ML Best Quality Branded	Each No.	
40	Gum Liquid.200 ML Best Quality Branded	Each No.	
41	Gum Liquid 750 ML Best Quality Branded	Each No.	
42	Gum Tube Best Quality	Each No.	
43	Gunny Bag	Each No.	
44	Harpic Liquid 500 ML	Each No.	
45	Knife	Each No.	
46	Lock & Key 120 mm Godress	Each No.	
47	Lock & Key 90 mm Godress	Each No.	
48	Marker Pen (Blod) Luxor	Each No.	
49	Marker Pen (Thin) Luxor	Each No.	
50	Markin Cloth	Per Mtr.	
51	Markin Cloth Bag (BU, CU, VVPAT)	Each No.	
52	Match Box	Each No.	
53	Matel Roll	Per Pcs.	



54	Mosquito Repellent Coil	Per Pkt.	
55	Mug(Plustic) Best quality	Each No.	
56	Packing Paper	Per Sheet	
57	Paper Weight	Each No.	
58	Pad Ink 100 ML Best Quality	Each No.	
59	Pen Drive 16GB Best Quality	Each No.	
60	Pen Drive 4GB Best Quality	Each No.	
61	Pen Drive 8GB Best Quality	Each No.	
62	Pencil Wooden Best Quality/ Packet	Each No.	
63	Plustik Clip File	Each No.	
64	Plastic Folder A4 Size	Each No.	
65	Plastic Rope (Ball)Best Quality	Each Ball	
66	Plastic Scale Best quality	Each No.	
67	Plastic Wrapping Sheet	Per Mtr.	
68	Poker Best Quality	Each No.	
69	Polyethene Carry Bag White(3Ft x 2Ft.)	Per Kg.	
70	Polyethene Carry Bag White(14x28 Inch)	Per Kg.	
71	Sealing wax	Per Pkt.	
72	Sketch Pen Luxor	Each No.	
73	Stamp Pad Big Faber Castell	Each No.	
74	Stamp Pad Ink Blue	Each No.	
75	Stamp Pad Ink Purple	Each No.	
76	Stapler Machine Big No.24/6 (Luxor)	Each No.	
77	Stapler Machine Small No. 10 (Luxor)	Each No.	
78	Stapler Pin No. 10	Per Pkt.	
79	Stapler Pin No. 24/6	Per Pkt.	
80	Sutli Loose	Per Kg.	
81	Tag Best Quality	Per bundle	
82	Torch Light	Each No.	
83	Towel (Big)	Each No.	
84	Towel (Small)	Each No.	
85	Tube Ligh/CFL Best Quality	Each No.	
86	Tube light Set Best Quality	Each No.	
87	Umbrella	Each No.	
88	Voting Compartment	Per Pcs.	
89	Waste Paper Basket	Each No.	
90	Water Sponge	Each No.	
91	Writing pad Best Quality Bilt Matrix	Each No.	
92	Scissor	Each No.	
93	Xerox Toner Kit (TK - 4109)	Each No.	

  
District Election Officer,  
North Salmara, Abhaypri

5/3/19