

**GOVERNMENT OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER
BONGAIGAON**

**BID DOCUMENT
(RE-TENDER)**

**Supply of “Fish Seed” Under Project SAMPOORNA
for the year 2021- 2022**

No.: AFBNG-419/2021-22/227

Dt. 05.08.2021

**GOVERNMENT OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER
BONGAIGAON**

Notice inviting Bid

Sealed Quotations is hereby invited from Registered Fish Seed Producer/Grower/ Supplier in plain paper affixing court fees stamp of Rs. 8.25 (Rupees Eight & paisa twenty-five) only along with EMD as Demand Draft /Term Deposit/ FDR etc from any Nationalized Bank in favour of District Fishery Development Officer, Bongaigaon for supply of **fish seed (Fish Fingerlings with average size of 4"-5" of the Indian Major Carp and 2-0"-3.0" of Koi, Singi, Tilapia, Pavo and Bata fish seed** under Project **SAMPOORNA** for the year 2021-22

Bid Document may be collected from the District Fishery Dev. Office, **Bongaigaon** from 05.08.2021 to 12.08.2021 during office hours. The same may be downloaded from Official website of Deputy Commissioner, Bongaigaon.

The Bid will be received up to 1.00 pm, 12.08.2021 and will be opened on the same day at 2.00 pm in presence of the quotationers or their authorized representative(s). Bid must be delivered directly in the specified box in the Deputy Commissioner's Office, Bongaigaon or may be posted to the undersigned so that it reaches by the last date and time specified above. The undersigned will not take any responsibility for late receipt of the bid beyond the last date and time due to postal delay or any other reason.

Item	Districts where to supply	Nos. of Fish seed	Estimated cost of fish seed (Rs)	EMD amount in Rs.	
				General (2% of estimated cost)	SC/ST/OBC/MOB C (1% of estimated cost)
1	2	4	5	6	7
Fish seed i) Fish Fingerlings with average size of 4"-5" of the Indian Major Carp)	Bongaigaon,	40000 nos.	1,60,000.00 @ Rs. 4/- fingerling	Rs. 3,200.00	Rs 1600.00
ii) Mola & SIS fish seed		250 Kg	75,000.00 @ Rs.300/- Kg	RS. 1500.00	Rs. 750.00
iii) Fish Seed for Biofloc of Koi, Singi, Tilapia, Pavo and Bata fish separately		300000 nos.	12,00,000.00 @ Rs. 4.00/- seed	Rs. 24000.00	Rs. 1200.00

The details of the Bid Document containing schedule of supply to be effected, set of terms and condition of supply and other necessary documents can be collected from the **Office of the Deputy Commissioner, Bongaigaon** from 05.08.2021 to **12.08.2021** during office hours.

List of Important Dates and Time

• Date of NIB	05.08.2021
• Obtaining of Bid document from the O/o the Deputy Commissioner, Bongaigaon	12.08.2021
• Last date and time of submission of Bid documents	12.08.2021 up to 1.00 pm
• Date and time of opening of Bid	12.08.2021 at 2.00 pm
• Earnest Money Deposit (in Rs.)	2% of quoted cost for general and 1% for ST/SC/ OBC/ MOBC

Terms & Condition:

1. All the information must be submitted in English. The respective Bidder shall sign on all reference, information and certificates.
2. The Bidder should be a fish seed Producer/Grower/ Supplier/ registered under the Department of Fisheries, Assam as per Assam Fish Seed Rule 2005 (Copy of Up To Date registration certificate to be enclosed).
3. **The Bidder is to supply the live and healthy seed in a single installment within stipulated time from the date of issue of the supply order to the concerned Project sites or any convenient place as intimated by District Fishery Development Officer, Bongaigaon. In the supply order, details of date, time, etc. for seed supply will be mentioned.**
4. As fish seed supply, more specially supply and transportation of advanced fingerlings is a very specialized job, hence, the Bidder should have minimum 1 (one) works of successful experience during the period of 2017-18/2018-19/2019-2020 in the particular trade in Fishery Department/ line Department/NGO/ Societies/other organization and as a proof, the Bidder is to submit the relevant documents in his/her favour such as (a) Successful completion certificate, (b) no of fish seed supply in a year (c) performance certificate from such Departments/ institutes/ organizations/ other organization.
5. The seeds are to be packed indicating species combination in equal quantity in multiple packing as per convenient and the details must be properly documented in a sheet, indicating species wise quantity & size, which is to be signed by the Bidder with seal and must be submitted to the District Fishery Development Officer, or his representatives at the time of supply of the seed.

Quoted Rates:

- a) The average estimated cost of fish seed is Rs. 4.00 per fingerlings in case of IMC and Koi, Singi, Tilapia, Pavo, Bata fish and Rs. 300/- kg in case of Mola & SIS fish and hence the Bidder should quote the cost of fingerling in terms of per no./Kg fingerling/fish seeds in Rupee. Without such compliance, the Bid will be taken as non-responsive and will automatically be rejected.
- b) The Bidder should quote the rate for the item including transportation cost, packaging cost & delivery cost and other cost and no extra amount will be borne by the authority.

6. The item after supply, if not found conforming as per specification will be summarily rejected.
7. The fish seed supplier should have the fish seed transportation license from competent authority.
8. The Execution Committee reserves the right to accept or reject any or all the quotation received without assigning any reason thereof.

9. The Bidders are subjected to disqualification, if they have:
- a) made misleading or false representations in the forms, statements and attachments submitted in proof of the requirements.
 - b) record of poor performance such as abandoning the assignment, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures etc.
 - c) indulged in unlawful means in obtaining/submitting Bids.
 - d) been black listed/ their registrations cancelled by the competent authority.

10. ELIGIBILITY CRITERIA:

- a) Bidder whose Bid is accepted shall supply the fish seed to the concerned beneficiary in presence of District Fishery Development Officer / his authorized representative in a single installment within 30 days from the date of issue of supply order ensuring quality & description as per the approved rate and quantity, failing which the EMD/PS deposited by the approved firm will be forfeited and the performance of the firm will be considered as unsatisfactory and Bid of the firm will not be entertained in future.
- b) The Bidders are required to produce the original documents for verification by the Execution Committee on the day of opening of Bid, when asked for.
- c) The Bidder should have minimum annual turnover of **Rs 5.00 lakh** in similar matter during the last three consecutive years as cut of date as March 2021. Turnover certificate of last three financial years issued by Chartered accountant/ Firm should be submitted.
- d) The Bidder should submit all necessary documents as specified in the NIB
- e) The successful bidder must have sufficient stock on the day of supply, if not he has to ascertain receipt of quality fish seed from Departmental recognized fish seed producer.

11. The EMD deposited by the unsuccessful Bidder will be refunded as early as possible after the Bid is finalized and the EMD of successful Bidder shall be retained with the Execution Committee and will be returned after successful completion of supply. The EMD will be forfeited, if the Bidder withdraws the Bid or does not supply the specified item as per supply order of the quoted items within stipulated period.

12. The hatchery owner from Assam will be given preference.

13. Inputs will be distributed in the Bongaigaon district covering all beneficiaries under the scheme.

14. SUBMISSION OF BID:

- a. Bid document should be submitted with signature of the Bidder in each page.
- b. The rate offered should be written both in figure and words and no crossing shall be entertained in the Bid. Bidder should submit their rate in the Contractor format enclosed with NIB. In case of any discrepancy between quoted rates, the rate offered in words will be considered.
- c. The proposal should contain the details called for, a letter intimating their acceptance of the Bid T&Cs as well as documents in support of the minimum eligibility criteria specified above.
- d. The Bidder is required to quote a firm offer in the price Bid, inclusive of all prevailing taxes, duties, transportation as applicable for the assignment.
- e. All duties, taxes including other levies payable by the Bidder under the contract, or for any other cause shall be included in the rates, prices submitted by the Bidder. Sales tax, purchase tax, turnover tax or any other tax on material in respects of this contract shall be payable by the Bidder and the Authority will not entertain any claim whatsoever in respect of the same.
- f. For transportation of Fish seeds to site of work are the sole responsibility of the Bidder. Statutory traffic restriction during transport of materials to the site of work is to be taken in to consideration before Bidding. The bidder should have transportation license from competent authority to transport fish seed and having at least **one year experience** in this regard.
- g. In case of any Bid where unit rate of any item/items appear unrealistic such Bid will be considered as unbalanced and in case the Bidder is unable to provide satisfactory explanation such a Bid is liable to be disqualified and rejected.

15. RIGHT TO ACCEPTANCE / REJECTION OF BID: The right of acceptance of Bid rests with the Execution Committee who do not bind themselves to accept the lowest Bid and also reserve the right to reject any or all the Bid(s) received without assigning any reason whatsoever. Any dispute arises in future will be finalized by the Executive Committee.

16. Rejected items shall be taken back by the Bidder at their own cost within 15 (fifteen) days of the notice of rejection and should be replenished within 15 days.

17. Bids imposing any extra conditions of their own will not be entertained.

18. No price escalation will be granted.

19. AWARD OF CONTRACT:

- a) The Executive Committee inviting the Bid will award the contract to the Bidder whose Bid has been determined to be substantially responsive to the Bidding documents and who has offered the lowest evaluated price as will be accepted by competent authority. Total Bid value as a whole will be considered for evaluation.
- b) On acceptance of the Bid, the Bidder shall name in writing his accredited representative(s), would be responsible for taking instructions from the authority.
- c) The Executive Committee reserve to themselves the right of accepting the whole or any part of the Bid and the Bidder shall be bound to perform the same at the rate quoted.
- d) After fulfillment of criteria in the evaluation process and approval from competent authority the L.O.I. (Letter of Intent) supply order will be issued in favour of successful Bidder.

20. VALIDITY OF BID:

- a) Bids shall remain valid for a period of 180 days or the period mentioned in the contract date after the dead line date for submission of Bid as specified in the NIB. The bidder (selected) must ready to supply the items (same fish seed) in same T & C in any place of state if called for within the stipulated time of 12 months from the issue of order. Failing to do so, security deposit will be forfeited.
- b) In exceptional circumstances prior to expiry of the original time limit, the officer inviting the Bid may request the Bidder to extend the period of validity for a specified additional period. The request and the Bidders' responses shall be made in writing only.

21. PAYMENT PROVISION:

- a) No advance payment towards cost of fish seed will be made to the approved Bidder.
- b) The Bidder should produce delivery challan in Triplicate and invoice/ Bill in triplicate/ duly certified by the District Fishery Development Officer, Bongaigaon or his authorized representative supported by photographs & receipt of beneficiary will be considered for payment.
- c) Payment will be made to the successful Bidder on receipt of the seed in live condition at the destination point as communicated and duly certified by District Fishery Development Officer or his authorized representative.
- d) Payment will be made by the Execution Committee subject to availability of fund.

22. NO CLAIM OF COMPENSATION FOR SUBMISSION OF BID: No Bidder shall be entitled to claim any expenses /charges incurred by him or incidental therein in connection with submission of Bid.

23. An undertaking as well as Contractors rate as enclosed herewith must be submitted along with the Bid.

24. The Bid proposal completed and signed in all pages shall be submitted in a sealed envelope (The 'NIB reference and Package No' as stated in the beginning of this document must be written clearly on the envelop) envelop must containing following documents for eligibility criteria:

- a) A copy of passport size photograph of the bidder.
- b) Dully signed Bid document (should be signed in each & every pages)
- c) PAN Card
- d) IT returns for last three financial years. (up to date)
- e) GST registration and up to date clearance Certificate
- f) Turnover certificate of last three financial year issued by CA/firm.

- g) EMD in shape of Demand Draft /Term Deposit/ FDR etc from any Nationalized Bank in favour of **District Fishery Development Officer, Bongaigaon** for the value as specified above.
- h) Experience/ Performance/ Completion Certificate in particular trade dully approved by the concerned authority.
- i) Valid Registration Certificate from District Fishery Development Officer as Fish Seed Producer/ Grower/ Seed Supplier.
- j) Detail Name, Address, Telephone No., Fax, E-mail ID of the Bidder/firm should be submitted
- k) Any documents relating to the T& C not specified above.

25. Tender quoted Rate

The Bidder may quote the rate against the item to be supplied in compliance to the provision of the para 6 (“Quoted Rate” under “Terms and Condition”) above and such rate should be mentioned in the following Table:

Item	Estimated cost of per Number/Kg of Fish Seed in Rs.	Bidder quoted Rate of per Number/Kg of Fish Seed in Rs. in figure and word inclusive of all applicable taxes and charges etc.
i)Fish Fingerlings of IMC (average size of 4"-5")	Rs. 4/- Seed	Rupees.....
ii) Fish Seed of Koi, Singi, Tilapia, Pavo and Bata	Rs. 4/-Seed	Rupees.....
iii) Fish Seed of Mola & SIS	Rs. 300/-Kg	Rupees.....

26. Successful Bidder should singe an agreement and submit performance security deposit @ 5% of the quoted rate for issue of formal supply order

Deputy Commissioner
Bongaigaon, Assam

UNDERTAKING

Ref:

1. Certified that I will not claim anything in any shape from the Authority if the supply order is curtailed or stopped at any stage for want of funds.
 2. I, the undersigned, do here by certify that all the statements made in the required attachments are true and correct.
 3. I am agree to abide this bid for a period of _____ days for the data fixed for receiving the same and it shall be binding on us and may be accepted at any time before the expiration of that period.
1. The above-mentioned points will form a part of the Contract Agreement.
 2. I do hereby accept all T& C as per NIB.

Authorized Signature

Date: _____

Name of Bidder/Firm : _____

Address : _____

Seal & Signature of the Bidder